

Application for Refund Form

Date:

Student details

Name:

Student ID:

Phone number:

Email address:

@zenithedu.com.au

Agent name (if applicable)

Refund amount requested

AUD: \$

Description of reason for refund

Attached supporting documentation

Refund payment details

Refund payment is to be made to:

☐ the student

☐ another person as indicated
on the Letter of Offer

Bank account:

Account name:

Bank name:

BSB No:

Account No:



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Declaration

I have read and understood the *Student Refunds Policy and Procedure* and have completed this form in accordance with the requirements of the Policy. The information I provided in support of my refund request is true, accurate and complete.

Signature

Name:

Signature:

Office Use Only

Refund Reference Number:

Received on:

Acknowledged on:

Responsible officer:

Interview or further information requested (if applicable):

Outcome of review:

Written response provided to the student on:

Refund payment made on: