



Application for Refund Form

Date:

Student details

Name: _____ Student ID: _____

Phone number: _____

Email address: @zenithedu.com.au

Agent name (if applicable)

Refund amount requested

AUD: \$ _____

Description of reason for refund

Attached supporting documentation

Refund payment details

Refund payment is to be made to: the student another person as indicated on the Letter of Offer

Bank account: _____ Account name: _____ Bank name: _____ BSB No: _____
Account No: _____



Declaration

I have read and understood the *Student Refunds Policy and Procedure* and have completed this form in accordance with the requirements of the Policy. The information I provided in support of my refund request is true, accurate and complete.

Signature

Name:

Signature:

Office Use Only

Refund Reference Number:

Received on:

Acknowledged on:

Responsible officer:

Interview or further information requested (if applicable):

Outcome of review:

Written response provided to the student on:

Refund payment made on: